

# How to Accept an Email Invitation

After an "Admin" from your organization has invited you to join their organization or claim a roster spot on a SportsEngine Team Page, you will need to accept that invitation.

1. Navigate to your email inbox.
2. Open your "(Participant Name) is invited to join the (Team / Organization Name)" email from SportsEngine.
  - **NOTE:** If you did not receive the email, please reach out to an Administrator at your organization so they can send it again.
3. Click **Accept**.
  - The link will prompt you to either [create a SportsEngine Account](#) or [sign in](#) with an existing one.
4. A new screen will appear, asking you to accept the participation invitation.
  - If a person by that name does not exist in your household, click **Add (name of person)**.
  - If a person by that name in your household already exists, choose their profile.
5. Click **Accept**.

**Helpful Tip!** Try not to create duplicate profiles for each athlete. If you have more than one profile with one athlete, please [merge them together](#).

## Related Information

- [I Am Receiving an Error When I Try to Claim My SportsEngine Account/Profile](#)
- [Inviting Members to Claim Account](#)



## Claim Roster Spot

[How to Join a Team by Accepting a Roster Spot](#)

[I Am Receiving an Error When I Try to Claim My SportsEngine Account/Profile](#)

**[How to Accept an Email Invitation](#)**

### Suggested articles

[How to Claim a Registration Entry](#)

[How to Join a Team by Accepting a Roster Spot](#)

[How to Merge Duplicate Profiles within MySE](#)

[How to Change the Owner of a Registration Entry](#)

[How to Unsubscribe From Organizational Notifications and Emails](#)

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